

# EEO PUBLIC FILE REPORT FOR LICENSEE, KEET

**REPORTING PERIOD: August 1, 2003 – July 31, 2004**

The following is a list of the job titles of all positions filled during the Report Term, followed by the recruitment sources contacted for each position. An asterisk (\*) indicates the recruitment source that referred the hiree for the position. The contact information for each recruitment source appears in Section B.

## **Job Posted with Recruitment Sources Contacted:**

### **Master Control Operator**

# of persons interviewed: 8

\* indicates recruitment source of hiree

1. Sequoia Personnel
2. www.keet.org\*
3. Northern California Indian Development Council
4. Times-Standard
5. KEET Employee Referral\*
6. College of the Redwoods Career Center
7. Humboldt State University Career Center
8. The Job Market
9. Express Personnel Services

**B. During the Report Term, there were a total of 8 people interviewed for all full-time vacancies. The following table lists each recruitment source that KEET contacted with respect to such vacancies, each resources contact information where available, and the total number of interviewees the resource referred to KEET for such vacancies.**

## **Recruitment Source Information:**

KEET Employee Referral - 1  
7246 Humboldt Hill Rd.  
Eureka, CA 95503  
707-445-0813 / [www.keet.org](http://www.keet.org)

KEET Web Site - 1  
7246 Humboldt Hill Rd.  
Eureka, CA 95503  
707-445-0813 / [www.keet.org](http://www.keet.org)

The Times-Standard - 4  
930 Sixth Street  
Eureka, CA 95501  
707-441-0500 / [www.times-standard.com](http://www.times-standard.com)

Express Personnel Services  
14 W Wabash  
Eureka, CA 95501  
286-1866

Sequoia Personnel Services  
2930 E Street  
Eureka, CA 95501  
445-9641

The Job Market -1  
Ann  
409 K Street  
Eureka, CA 95501  
FX 444-3138

Humboldt State University -1  
Career Center – Amy Martin  
1 Harpst Street  
Arcata, CA 95521  
FX 826-3341

College of the Redwoods  
Career Center – Michelle Regan  
7351 Tompkins Hill Rd.  
Eureka, CA 95501  
FX 476-4436

Northern California Indian Development Council, Inc.  
241 F Street  
Eureka, CA 95501  
445-8451

**C. During the Report Term, KEET engaged in the following recruitment initiatives:**

1. Continuation of an internship program designed to assist members of the community to acquire skills needed for broadcast employment.

KEET's internship program is intended to help interns gain experience within the broadcast environment while enhancing their skills and/or education inside the classrooms. Pre-selected staff mentor the interns.

Internship program eligibility requirements, schedules, descriptions, and application procedures can be requested of KEET.

2. Participation in the following event sponsored by organizations representing groups present in the community interested in broadcast employment issues, including conventions, career days, workshops, and similar activities.  
-Redwood Tech Expo April 30 and May 1, 2004.